

Ph.D. students who are in their second year or beyond of study in the Department of History in Art will arrange a meeting, to be held within the first weeks of classes, with their full supervisory committee (see details below). The student will schedule the meeting, working together with the Graduate Secretary of the department, to arrange a suitable day, time, and room.

The meeting will last for approximately one hour. The meeting is intended to be a forum where the student outlines their plans to complete requirements, submit drafts of their work, and negotiate timelines. Our intention is to help students learn how to present themselves in a fiercely competitive marketplace. We believe that preparing and rehearsing this process over several years during the doctoral programme will benefit students, as it takes time and experience to learn how to describe your research and teaching experience effectively.

A student may ask the Chair or Graduate Advisor to attend the meeting

Students will report at the meeting on the following goals for the academic year, which runs from September to August:

- 1) plans to apply for grants and fellowships
- 2) research and writing agenda/timeline of work during the year
- 3) plans to give papers at conferences
- 4) c.v.: they will receive comments Obviously, the focus of the meeting changes as a student progresses through t

The submitted documents should make reference to the following tasks in individual years:

-

Coursework

Preliminary dissertation proposal, provisional committee of 3 members, who are selected ad hoc for the moment until the topic and committee structure has gelled

Broad outline of comprehensive areas

Research and writing

We recommend 2 chapters as a minimum, in zero draft form, per annum.

Research and writing

We recommend 2 chapters as a minimum, in zero draft form, per annum.